

LIBERTY COACH EMPLOYMENT APPLICATION

Applicant Instructions

1. Please read "APPLICANT NOTE"
2. **COMPLETE THIS FORM IN ITS ENTIRETY, EVEN IF ATTACHING A RESUME.**
3. Print clearly; incomplete or illegible applications will not be processed.
4. Some packets may have an attached AFFIRMATIVE ACTION QUESTIONNAIRE. This information is being gathered for affirmative action under Section 503 of the Rehabilitation Act of 1973. The information requested is voluntary and you will not be subject to any adverse treatment for refusing to complete the questionnaire.

APPLICANT NOTE

This application form is intended for use in evaluation of your qualifications for employment. This is not an employment contract. Please consider all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating employment if discovered after employment. All qualified applicants will receive consideration without discrimination because of sex, marital status, race age, creed, national original or the presence of disabilities. A felony conviction will not necessarily bar an applicant from employment. Affirmative action hiring may be requested by qualified applicants. Additional testing of job related skill and for the presence of drugs in your body is required prior to employment.

PERSONAL DATA

Today's Date: _____ Social Security: _____

Name: _____

Home Phone: _____ Work Phone: _____

Message Phone: _____

Current Address:

AVAILABILITY

For what position(s) are you applying?

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? Yes No

If yes, give date _____

Have you ever been employed with us before? Yes No

If yes, give date _____

Are you currently employed? Yes No May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
Proof of immigration status will be required upon employment Yes No

On what date would you be available to work?

Are you available to work: Full Time Part time Evenings Nights
 Overtime Weekdays Weekends

Have you been convicted of a felony within the last 7 years? Yes No
Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain

EDUCATION

	NAME	CITY/STATE	DATES ATTENDED	DEGREE
HIGH SCHOOL	_____			
COLLEGE	_____			
OTHER	_____			

JOB RELATED INFORMATION

Can you perform the job functions listed in the accompanying job description with or without reasonable accommodation? Yes No

Indicate any foreign languages you can speak, read or write:

If the job requires, do you have the appropriate valid driver's license? Yes No

Driver's License # (or valid ID#) _____ State of issue _____

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments. If you need additional space, please continue on a separate sheet of paper.

Employer/Address: _____

Phone Number/Supervisor: _____

Dates Employed: _____

Job Title/Duties: _____

Reason for Leaving: _____

Beginning & Ending Salary: _____

PRODUCTION SKILLS

Service Repair
 RV Repair
 Shop Foreman
 Metal Worker
 Mechanic Cert.
 Mechanic General
 Mechanic Helper
 Brakes
 Welding
 Sheet Metal Work
 Copper Pipe
 Soldering
 Sink Install
 Spa Installation
 Stainless Steel
 Table Saw
 Jig Saw
 Plastic Laminate
 Wood Floors
 Carpet Installation

Electrician
 Elec. Troubleshooting
 Electrical Design/Theory
 DC Electrical
 AC Electrical
 Air Cond./Install
 Air Cond./Repair
 Blueprints
 ABS Pipe
 Router
 Skill Saw
 Jointer
 Power Hand Tools
 Oil Finishers
 Contact Cement
 Staining
 Hardwoods
 Band Saw
 Sanders
 Carpet Sculpturing

Chauffeur
 Detailer
 Painter
 Painter Helper
 Car Polisher
 Upholsterer
 Radios
 Transmission
 Plumbing
 PVC Pipe
 Scissors Lift
 Forklift
 Ceramic Tile
 Marble Work
 Solid Surface
 Components
 Sewing
 Wall Paper
 Interior Design
 Drafting

PARTS DEPARTMENT

Parts Manager
 Part Counter
 Trainee Counter
 Parts Terminal Use

Stock Person
 Inventory
 Claims Handler
 Warranties

RV/Trailer Parts
 Delivery
 Shipping/Receiving
 Parts Driver

OFFICE

Business Manager
 Office Manger
 Accountant
 Bookkeeper
 Contracts
 DMV
 Insurance Clerk

Internals
 Summaries
 General Office
 Credit Manager
 Insurance Billing
 Journals
 Collection Manager

Cashier
 Service Clerk
 Repair Orders
 Payroll
 A/P
 A/R
 Receptionist

